Integration Scoping Exercise

DESCRIPTION OF SERVICE

The following integration scoping assessment will require meetings and discussions with the various business owners of various systems. It will include interviews with subject matter experts that can explain current processes and technical experts who understand the underlying systems that support the business processes. The scoping main focus will be trained on the ability to solve inefficiencies that currently exist and how to improve these through integration and/or to describe processes that work and should not be touched because the business value of changing the process would not be beneficial. Emerald will require access to the various representatives of the production system(s) with the appropriate users to walk through the current environment in order to be able to comprehend the business requirements. This is required in order to establish the efficiencies to be gained by the integration services.

CLIENT RESPONSIBILITES

- Identify and make available the subject matter experts for the appropriate business system(s)

- Identify and make available the technical resource(s) responsible for the business system(s)

- Emerald requires the following resources during the scoping sessions:
  - Internet access
  - Business application logons of representative production systems
  - Current documentation of existing environment
  - Current customization documentation

DELIVERABLES OF SCOPING EXERCISE

- Identification of resources required for successful integration project

- Perform interviews and document information gathered during interviews

- Determine list of priorities for integration solutions

- Infrastructure requirements and deployment considerations

- Risks, constraints, costs, and times to implement

- Quantitative and qualitative benefits and the ROI associated with each solution

- Design considerations such as data issues, data sources, user interfaces and navigation, and security requirements

- Solution plans, including the definition of scope, time, and resources; suggested phases to rapidly provide benefits; and identification of key dependencies and integration issues with existing systems