AGENDA

Primavera Project Management Module - 108 Basic

OVERVIEW

This two-day course is specially designed for users moving from Primavera Project Planner (P3) to Primavera 5.0/6.0. Numerous charts list how P3 fields and functionality map to Primavera 5.0/6.0, enabling users to leverage their existing knowledge of P3 and rapidly adapt to new features in Primavera 5. 0/6.0. The course begins with navigation, menus, and terminology in Primavera 5.0/6.0, and introduces new ways to view layouts and run reports. The course also details how basic tasks in the project management life cycle are executed in Primavera 5.0/6.0, including how to create activities, assign and analyze resources, and update the project plan. An appendix at the back of the manual covers how to convert projects from P3 to Primavera 5.0/6.0. (Please note that this course is designed for existing users of P3. Those who wish to learn Primavera 5.0/6.0, but are not P3 users, should register for Course 102.)

LEARNING OUTCOMES

- Modify projects using advanced functionality
- Analyze projects using earned value
- Effectively manage risks and issues
- View Primavera data in other applications

COURSE OUTLINE

Day 1

- Introduction
- Navigating
- Menus and Terminology
- Building Projects
- Activities
- Duration Types
- Resources and Roles

Day 2

- Updating a Project
- Formatting Schedule Data
- Percent Complete Types and Weighted Steps
- Printing Layouts
- Reports
- Tips and Tricks

Appendices

- Auto Compute Actuals
- Importing and Exporting Data
- Transferring Data between Primavera and Excel
- Claim Digger
- Using Multi-Currency

COURSE LEVEL:
Basic

COURSE PRICE:
$995 + applicable taxes

TARGETED ROLES:
Program Managers
Project Managers
Administrators
Planners/Schedulers

ADDITIONAL AUDIENCES:
Existing P5, P6, P3e users

PRE-REQUISITES:
Course 601 or Experienced P3 users.

PROFESSIONAL DEVELOPMENT:
Earns 13 PDUs and 1.3 CEUs

PMI PROGRAM NUMBER:
108

LOCATIONS & DATES:
See our website for more information

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